

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: January 8, 2014

To: Board of Directors

From: Jim Hanson, Acting Fire Chief



Subject: Presentation and Recognition of newly appointed, Captain Scott Porter  
and Captain Isaac Wilson

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**BACKGROUND:**

Last February, the Department conducted an internal promotional examination for Fire Captain.

The testing process consisted of multiple components, including a standardized written examination, written exercises, emergency incident exercises, and an oral interview. The Department utilized evaluators from fire departments throughout Marin County, including: Southern Marin, Corte Madera, Marin County, and Mill Valley. Upon completion of the testing process, the Executive Officer certified the eligibility list for Captain, effective February 15, 2013.

Ross Valley Fire Department Civil Service procedures provides that the list remains in effect for a period for one year, and that the Fire Chief can promote from the top three candidates on the eligibility list. In March, 2013 Mark Lui and Craig Dow were promoted to Captain.

**DISCUSSION:**

On December 17, in order to fill the vacant Captain positions created by the retirements of Captain Conroy in July and Captain Barry in December, Chief Meagor interviewed of the three remaining candidates on the eligibility list. Following the interviews Chief Meagor promoted Scott Porter and Isaac Wilson to the rank of Captain

Captain Porter and Captain Wilson will receive their new badges at the meeting with a brief reception to follow.